



# City of Arlington

## Unclaimed Property Claim Form

The City of Arlington is committed to processing and paying all unclaimed property claims within 90 days or less. Claimants are required to provide the city with sufficient proof and documentation to substantiate entitlement to payment. Proof provided by claimants is compared with information *provided by you*.

When preparing your claim form, keep in mind that all available information that you can list will help us avoid contacting you during the claims process. Social security numbers, driver's license numbers, last known addresses, and property descriptions are items used to verify ownership during the claims process.

### Attach the Following Information

- (A) Proof of your Social Security Number (or W-2 form)
- (B) Copy of your Driver's License or any official form used for identification
- (C) List all addresses used that may be associated with property being claimed, including P.O. boxes.

Failure to provide you IDENTIFICATION, SIGNATURE, or COMPLETION OF THIS CLAIM FORM will result in our returning it to you. You must be 18 years of older to claim property. A Social Security Number is not required, but may help in identifying you as the property owner.

### Claimant Information

Name _____	SS# _____
Phone # _____	DL# _____
Address _____	
City _____	State _____ Zip _____

If you should have any questions, please contact **Daryl Holder** at **(817) 459-6326**.

Return to: City of Arlington  
Attn: Daryl Holder, Finance Dept.  
P.O. Box 231  
Arlington, TX 76004-0231